



## Volunteer Event Assistant Role Description

You are helping to give mental health advice and support to more people, to keep pushing for better services, and to raise awareness and understand of mental health.



## About the Charity

Mind in Salford is an independent charity providing vital services that make a positive difference to the wellbeing and mental health of local people. We represent the voice of Salford in campaigning to dispel stigma and influence political, social and cultural change around mental health.

The Volunteer Event Assistant role is a great way to help out in your local community without having to dedicate a set amount of time to us. Events are always a great opportunity to get involved with our charity in a fun and inspiring way, so if this sounds good to you then please get in touch.

## Role Description

The Volunteer Event Assistant will be a key part of the Fundraising Team, helping to assist events that support the charity. You will report directly to the Fundraising Officer, who will share regular updates to you on upcoming events and opportunities to get involved with.

This could include (but not limited to):

- Taking part in bucket collections at local events (such as football games etc)
- Assisting the Fundraising Officer at networking or corporate events
- Cheering on and supporting event participants at a race (such as the Manchester 10K)
- Helping to promote events (eg supporting our social media accounts or selling raffle tickets for a Charity Ball)
- Supporting our Volunteer Community Fundraisers at their own local fundraising events.

As outline above, there will be the opportunity to get involved with other volunteer community fundraisers and work as a team within the volunteer network. Please get in touch if you would like more information regarding this.

T: 0161 710 1071

E: [Fundraising@mindinsalford.org.uk](mailto:Fundraising@mindinsalford.org.uk)

<https://www.mindinsalford.org.uk>

Mind in Salford is a registered charity – No. 1156625



## What will I gain?

- You will become a valued part of our fundraising team and volunteer network at Mind in Salford.
- Gain fundraising and event experience.
- Introduction pack to the role as well as a bundle of fundraising resources.
- A designated contact to offer support and guidance from the get go.
- Being a part of a recognized and influential charity in both Salford and Greater Manchester will give you invaluable skills and experience into the charitable world.
- Add skills to your CV.
- Opportunity to attend regular volunteer meetings and socials.

## Time Commitment

There is no required time commitment for this role due to its voluntary nature. We would love for you to support as many events and activities as possible, however we understand that other commitments can get in the way. If so, that's fine - we appreciate any time given to us with opportunities for involvement being available throughout the year.

## Location

Events will be based within Salford and Greater Manchester.

For any more information or further supporting materials please contact Emily by emailing [Fundraising@mindinsalford.org.uk](mailto:Fundraising@mindinsalford.org.uk)

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